

TILLINGTON PARISH COUNCIL

A MEETING OF THE FINANCE COMMITTEE WAS HELD ON TUESDAY 9TH MAY 2017 IN TILLINGTON VILLAGE HALL AT 6.00 PM

PRESENT: Mr T Compton (Chairman) Mr B Bryder and Mr A Johnstone.

CLERK: Mrs J Huggett.

1. Apologies were received from Mrs S Greenwell.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

Mr Compton said he would like to take items 5 and 6 next. This was agreed.□

5. RE-SITING OIL TANK

Mr Johnstone referred to the three quotes received for re-siting the oil tank which were £1,250, £1,450 and £2,400, all plus VAT. Although he is not the cheapest his preferred choice is Maskell Heating Services at £1,450. However these quotes did not include making good the car park or breaking up and removing the existing concrete base. It had been difficult to find anyone willing to carry out this work but he had received one quote for £1,350. It was agreed that all four quotes will be put to full Council on 22nd May.

6. 'GATES' TO VILLAGE

The Clerk circulated a photo of the proposed gates together with a design for the signs and costings. On the A272 eastern entrance they will be sited by the 30 mph sign which is at the entrance to the parish, rather than by the 40 mph sign which is in Petworth parish. A discussion took place on the cost of the gates, which will be £3,000, and whether it would have an impact on traffic speed. Mr Bryder was very doubtful if it would and considered £3,000 was too large a sum to spend. As Mr Compton and Mr Johnstone thought there could be a benefit it was agreed to put this to full Council, but only on the condition that if a majority of Councillors□ are in favour the gates will only be installed if a grant is forthcoming.

3. FINANCE

(a) End of Year Accounts 31st March 2017: Mr Compton referred to the end of year accounts which had previously been circulated. The Clerk circulated three pages from the External Audit Form - the Annual Governance Statement, the Internal

Auditor's Report and the Accounting Statements and said these need to be discussed and agreed at this meeting. Mr Compton took Councillors through the items on the Annual Governance Statement and it was agreed that they had all been carried out to Councillors' satisfaction.

It was then proposed by Mr Compton, seconded by Mr Bryder and unanimously agreed that Mr Compton put the accounts to full Council on 22nd May for ratification, together with the three pages from the External Audit Form.

Balances at 31st March 2017

Current Account	1,042.75		
Deposit Account	<u>6,413.44</u>	7,456.19	
Post Office		<u>1,198.70</u>	£8,654.89

- (b) Current Financial Situation - Accounts to 4th May 2017: The Clerk referred to the previously circulated copies, there had been very few transactions and all were self explanatory.

Balances at 4th May 2017

Current Account	773.39		
Deposit Account	10,653.31	11,368.70	
Post Office		<u>1,198.70</u>	£12,567.40

CHEQUES PAID FROM 1ST APRIL TO 4TH MAY 2017

West Sussex ALC	161.17	Council's Subscription
MW Turfcare	354.00	Recreation Ground Spraying
Mrs J Huggett	178.88	Salary, Expenses, Postage, Apr
Sylvia Beaufoy Centre	500.00	Annual Grant
Mr B Wickham	1,150.00	Mowing Contract
Sara Diffey	71.50	Pavilion Cleaning Apr
Zurich Municipal	2,332.71	Insurance

4. BUDGET 2017/2018

Mr Compton had asked the Clerk to produce a revised budget to include the grant from CDC, Village Hall build and moving the oil tank. This she had done and copies were circulated. Mr Compton took Councillors through the changes he had made. He said having seen the cost of the 'Gates' he would like to increase the figure by £500 to £3,000 and put in a provisional figure of £1,500 for a grant. The cost of moving the oil tank is higher than he thought so the contribution from the Village Hall is increased by £390 to £1,390.

It was then proposed by Mr Johnstone, seconded by Mr Bryder and unanimously agreed that Mr Compton put this revised budget, incorporating the additional changes, to full Council on 22nd May for ratification.

7. PAVILION CUTLERY AND GLASSES

Mr Johnstone said he had omitted to bring the list of requirements with him but it only came to about £25/£30. It was agreed the Clerk will list these in the minutes.

Party Plastics

3 x 10 Pint tumblers	3 x £1.75	£5.25 + VAT
2 x 10 Half-Pint tumblers	2 x £1.17	£2.34 + VAT

Alliance Online

2 x 12 Knives	2 x £4.49	£8.98 + VAT
2 x 12 Forks	2 x £2.34	£4.68 + VAT
2 x 12 Spoons	2 x £2.34	£4.68 + VAT
2 x 12 Teaspoons	2 x £1.45	£2.90 + VAT

TOTAL **£28.83 + VAT**

There being no further business the meeting closed at 7.05 pm.