

## TILLINGTON PARISH COUNCIL

### MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON MONDAY 31ST JULY 2017 IN THE VILLAGE HALL, TILLINGTON AT 7.00 PM

PRESENT: Mr R Sneller, (Vice-Chairman), Mr R Shapland,  
Mrs F Rhys-Evans, Mr C Drake, Mrs A Lunt and  
Mr B Bryder.

IN ATTENDANCE: □ Mrs J Duncton (County and District Councillor)

CLERK: Mrs J Huggett.

Mr Sneller welcomed Mr and Mrs Williams to the meeting.

1. Apologies were received from Mr T Compton, and subsequently from Cllr E Lintill (District Councillor) and Mrs S Greenwell.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

In Cllr Lintill's absence Cllr Duncton said that being a quiet time of year there is not much happening.

(a) District Council

Citizens Advice Bureau: The CAB has opened an office in the reception area at Pallant House.

Emergency Planning: Following the Grenfell fire they are working with the County Council, Fire and Rescue Service and other groups. Although there are no high rise blocks in Chichester, Crawley or Worthing they are checking all buildings, schools, etc., and testing cladding.

(b) County Council

Fire and Rescue Service: The threat of this being taken over by the Police and Crime Commissioner has abated, so all looks well for the present time. Everyone at County Council is very pleased.

Fostering: Currently there are 680 children in care.

Trading Standards: Several shops have been raided where cheap cigarettes have been found by sniffer dogs.

Overgrown Vegetation on A272: Mr Sneller asked what can be done about overgrown vegetation. Cllr Duncton said in the first instance the owners should be approached, if they don't do anything about it then Highways will cut it back and send them the bill.

Mr Sneller said he proposed to take Item 9 next.

9. LETTER FROM MRS JENNY WILLIAMS

Mr Sneller said all Councillors had been sent a copy of Mrs William's letter and photographs. Mr Williams thanked Mr Sneller and said that this is an ongoing problem as cars are often parked on the grass opposite their drive, some for several days. One was recently there for 4 days. As the photos show it is extremely difficult to reverse out with a car or cars parked opposite their entrance. Mr Shapland asked if they could reverse in and drive out. Mr Williams explained they have two cars, it is almost impossible with the narrow space between the cars when parked to do so. A discussion followed, it was finally agreed that unfortunately nothing could be done to improve the situation as any obstruction placed on the grass by Mr and Mrs Williams which damaged a car would be their responsibility. They both said they realised that there was no obvious solution, they thanked Councillors for taking the time to listen to them and left the meeting.

4. CHAIRMAN'S RESIGNATION

With the resignation of the Chairman Mr Sneller said the Clerk had prepared a list of items which would need to be actioned.

Chairman: As not all Councillors were present it was agreed to leave this until the September meeting.

Vice-Chairman: Mr Sneller said he will continue and chair the September meeting.

New cheque signatory: Mr Sneller said Mr Compton is willing to become a signatory.

Notices of vacancy on notice boards and website: The Clerk said she has put the notices up asking anyone who is interested to contact the District Council. If, after 14 days, (15th August) no one has come forward the council can co-opt.

Co-option notice: The Clerk said the co-option notice will go on the notice boards on 15th August and she would also like it to go in the parish magazine. This was agreed. As she will away from 21st August she asked if a Councillor would be willing to have any applications sent to his/her address. Mrs Lunt said she would do this. The Clerk thanked her.

(Clerk's Note: Having discussed this with Mr Sneller it has been agreed to put the notices up when the magazine is published. As she will be back on 1st September she will have her details on the notice.)

Chairman's letter of resignation: The Chairman's letter of resignation was discussed. A reply will be sent to him requesting further details.

Village Hall build: Mr Shapland said he is willing to liaise with Mr Rance and builders.

Councillor contact for COIF Fund - Charities Money: Mr Drake.

Councillor for Planning committee: Mr Shapland.

Councillor to open pavilion for bookings: Mr Shapland and Mrs Lunt.

## 5. MINUTES OF THE PREVIOUS MEETING

The minutes of the Annual Council meeting held on Monday 22nd May, having been circulated, it was proposed by Mrs Lunt, seconded by Mr Sneller that they be passed and signed.

## 6. PUBLIC QUESTIONS

There were no members of the public present.

## 7. MATTERS ARISING

(a) Village Hall Extension: The Clerk said she had met with the builder, Mr Glen Morgan, he seemed very pleased with the way the work is progressing.

## 8. MEETING WITH THE NATIONAL TRUST

Mr Sneller said he, Mrs Rhys-Evans, Mr Johnstone and the Clerk had met with Ms Jo Cartwright, General Manager, and Mr Martyn Birkinshaw, Landscape Manager, at the New Lodges to discuss the parking problems. It was mentioned that this had become worse since charging was imposed at the London Road car park. Although very sympathetic Ms Cartwright said it was not generally known that Petworth is not a wealthy property and charging was necessary to help meet the costs. Mr Burkinshaw said he appreciated the problem as he had previously worked for Highways. Although there was nothing they could do they would be very willing to support a TRO application for a lower speed limit. He felt that it had been a positive meeting and they had taken on board the traffic problems.

## 10. RECREATION GROUND TRUST

(a) Step from Pavilion: Mr Sneller said it had been reported that someone had tripped and fallen on the step. Mr Shapland said the ground has fallen away, Mr Mike Naldrett will be looking at it and contacting the Clerk.

(b) Cricket Club: Mr Sneller said a request had been received from the Cricket Club to use the ground for a 20/20 midweek match and Barbecue on a Tuesday evening in August. It was agreed they could hold the match and that there will be no additional charge. The Clerk to write accordingly.

- (c) Petworth Football Club: Mr Sneller said the Club has asked, as the cricket is now using the ground, if they could play 4 matches at Tillington on 5th, 10th, 12th and 17th August. The Clerk had told him she has a booking for the 5th, but the other dates were agreed. The charge will be £10 for the use of the pitch only, £30 for the pitch and pavilion. Mr Sneller to find out further about times, goal nets and the use of the pavilion.
- (d) Midhurst and Easebourne Football Club: Mr Sneller said the Clerk had received a request from the Club asking if they could use the pavilion to sell teas and coffees during the matches. The cost is £15 per hour to use the pavilion, and electricity and heating had to be taken into consideration. A discussion followed during which heating and cleaning costs were raised, but it was finally agreed that the fee be increased to £20 per match to include use of the pavilion. The Clerk to write accordingly but will ask that they leave the pavilion clean and tidy otherwise there will be an additional charge of £11 for cleaning.

## 11. FINANCE

Current Financial Situation: The Clerk circulated copies of the financial situation up to 31st July and updated Councillors.

### *Income*

Contribution to Pavilion - Lettings: The pavilion has been well used this year and there are other lettings to come.

### *Expenditure*

General Maintenance: Cutting back the overhanging area by the Horseguards.

Pavilion Upkeep: Cleaning plus a new toilet seat.

Recreation Ground Upkeep: Spraying for weeds and water.

Village Hall Extension: The Council has paid two invoices for moving the oil tank, £1,450, and the new fencing around it, £350. both ex VAT. The Village Hall's contribution, £900, will be in the bank account tomorrow.

### **Balances at 31st July 2017**

Current Account	243.30		
Deposit Account	<u>8,595.49</u>	<b>8,838.79</b>	
Post Office		<b><u>1,198.70</u></b>	<b>£10,037.49</b>

### **CHEQUES PAID FROM 5TH MAY TO 31ST JULY 2017**

Parkfield Retail	20.06	Pavilion - Cleaning Materials/Key
Hennings	38.75	Annual Meeting - Drinks
Mrs J Huggett	233.12	Salary, Expenses, Postage, AGM - May
Mrs H Cruikshank	100.00	Internal Audit
Sara Diffey	110.00	Pavilion Cleaning - May
Maskell Heating	1,740.00	Village Hall - Moving Oil Tank
Business Stream	12.22	Recreation Ground - Water
Mrs J Huggett	181.56	Salary, Expenses, Postage - Jun
Sara Diffey	126.50	Pavilion Cleaning - Jun
Mr A Johnstone	60.00	Pavilion - Toilet Seat

Sam Perry Gardening	100.00	Gen Maintenance - Strimming Verges
Nick Blunt Fencing	420.00	Village Hall - Tank Fencing
Mrs J Huggett	171.31	Salary, Expenses - Jul
Business Stream	84.92	Recreation Ground - Water
Sara Diffey	110.00	Pavilion Cleaning - Jul
Tillington Cricket Club	160.00	Wicket Preparation

12. PLANNING

- (a) The minutes of the Planning meeting held on Tuesday 16th May having been circulated, it was proposed by Mr Sneller, seconded by Mrs Lunt that they be passed and signed.
- (b) The minutes of the Planning meeting held on Tuesday 10th July having been circulated, it was proposed by Mrs Rhys-Evans, seconded by Mrs Lunt that they be passed and signed
- (c) Planning Applications: There were no new applications.

13. ENVIRONMENT AND MAINTENANCE

Covered under Item 10.

14. GENERAL CORRESPONDENCE

The Clerk had no correspondence.

15. MATTERS RAISED BY MEMBERS

- (a) Bike Ride: Mr Shapland said he would like to thank everyone for their generous donations to the British Heart Foundation. He had raised £1,800, it had been enjoyable and, although tough at times, he planned to do the same ride again next year.
- (b) Flashing Sign on A272: Mrs Rhys-Evans said although the fault had been reported some time ago the flashing light on the A272 was still not functioning. The Clerk to report it again.

There being no further business the meeting closed at 8.30 pm.